

# **MEMORANDUM**

## **COMMUNITY SERVICES DEPARTMENT**

**TO:** Robert Rawls, Interim Town Administrator

**FROM:** Sharon Kent, Director of Community Services

**DATE:** April 7, 1999

**SUBJECT:** Park Equipment for 73rd Avenue Trail

The Town of Davie authorized the application for a grant for \$78,750 from the National Recreation Trail Funding Program for SW 73rd Avenue by Resolution number R-97-429, which has been subsequently approved for funding. The required matching funds for this grant was fifty percent to be allocated from the Open Space SW 73rd Avenue trail account, 030-1101-513-6579. The \$8,100 includes the installation of the fitness equipment at various locations along the trail.

The staff recommends accepting the contract awarded from the School Board of Palm Beach County SB-99C-3B as listed in Attachment "A" not to exceed \$8,100.

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BIDS FOR PARK EQUIPMENT AND THE INSTALLATION OF THE SAME PURSUANT TO THE BID ATTACHMENT "A" FOR THE SW 73RD AVENUE RECREATIONAL TRAIL FUNDED BY THE NATIONAL RECREATION TRAILS FUND PROGRAM GRANT

WHEREAS, the Town of Davie authorized the application for a grant for \$78,750 from the National Recreation Trails Funding Program for SW 73rd Avenue by Resolution number R-97-429; and

WHEREAS, Resolution number R-97-429 allocated the fifty percent matching funds required for the National Recreation Trails Funding Program allocated from the Open Space Program account; and

WHEREAS, the Town's application for SW 73rd Avenue trail included the installation of fitness equipment at various locations along the trail; and

WHEREAS, the Town is seeking to purchase such fitness trail equipment, surface material and the installation of same for the SW 73rd Avenue trail; and

WHEREAS, after review the Town wishes to accept the contract awarded from the School Board of Palm Beach County SB-99C-3B, as listed in Attachment "A".

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The bids awarded by the School Board of Palm Beach County, SB-99C-3B to Pete Jefferies and Associates for various park equipment as listed in Attachment "A" is hereby accepted. The total for the fitness trail equipment, surface material and installation of the same shall not exceed \$8,100.

SECTION 2. The Town Council of the Town of Davie hereby authorizes the expenditure from the Open Space SW 73rd Avenue trail account number 030-1101-513-6579.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999.

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999.

*Pete Jeffrey*

REPLY TO:  
897 ROUTE 90  
INDIANOLA, FL 3505  
800 22-8975  
FAX 407-857-5266

249 ORANGE STREET  
ORLANDO, FL 32803  
800 22-8975  
FAX 407-854-7277

*& Associates Incorporated*

April 5, 1999

Town Of Davie  
6591 Southwest 45<sup>th</sup> Street  
Davie, FL 33314-3399  
Attn: Sharon Kent  
Community Services Director  
(954) 797-1145 - (954) 797-1148 FAX

RE: World Fitness Stations

In accordance with your request, we are pleased to provide the following quotation for fitness equipment by Playworld Systems.

Station #1 (1) WT00130 Step-Up and Sign	\$ 429.00
Station #5 (1) WT00170 Beam Jump and Sign	409.00
Station #7 (1) WT00190 Horizontal Loop Ladder and Sign	895.00
Station #8 (1) WT00200 Sit-Up and Sign	659.00
Station #10 (1) WT00220 Push-Up and Sign	259.00
Station #11 (1) WT00230 Jump 'N' Touch and Sign	459.00
Station #12 (1) WT00240 Chin-Up and Sign	539.00
Station #14 (1) WT00260 Achilles Stretch/Isometric Squat and Sign	249.00
Station #16 (1) WT00280 Climbing Wall and Sign	349.00
Sub Total	\$4,247.00
Less 8% School Board Palm Beach Cty Discount	- 340.00
Add Shipping Charges	498.00
Delivered Price (No Tax)	\$4,405.00
Add For Installation	\$1,250.00
4 to 5" of mulch provided and spread under each of the stations listed above.	\$2,436.00
<b>Total</b>	<b>\$8,091.00</b>

**NOTES:**

1. Separate Purchase Orders may be required for various services (i.e. Furnish Fitness Equipment, Site Work, Installation, Surfacing, and the like). Please inquire for clarification.
2. Installation includes: Layout, Digging Footings, Set-Up, Erection, Concrete for Footings, and Clean-Up.
3. Installation does not include: Site Preparation, Removal of Existing Equipment, Resilient Surfacing, Borders, Permits, or Removals from Site.
4. Include a copy of your Tax Exempt Certificate with order.
5. Pricing according to the School Board of Palm Beach County Price Agreement Number SB-99C-3B.

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6. This quotation is subject to site inspection to confirm the existence of normal conditions. Rock, uncharted utilities, and any other extraneous or unusual features must be evaluated, addressed, and performed, as an extra. Payment for work performed as an extra will be due immediately upon completion.
7. Coordination of Installation: The sequence of events must be performed in a pre-determined manner. Placement of mulch should occur after installation of Fitness Equipment. Removal of excavated material from structure footings or replacement of grass and landscaping must be addressed as an extra.
8. Please indicate colors: Posts \_\_\_\_\_ Activities \_\_\_\_\_

TERMS: Net upon receipt of Invoice.

SHIPMENT: 7 Weeks after receipt of order.

Pricing will remain firm for a period of 45 days.

If you have any questions concerning the above quotation, please do not hesitate to contact me.

Sincerely,



Dan Winters  
DW:vg



THE SCHOOL DISTRICT  
OF PALM BEACH COUNTY, FLORIDA  
CONTRACTING AND PROCUREMENT DEPARTMENT  
3325 FOREST HILL BOULEVARD, C-216  
WEST PALM BEACH, FL 33406-5813  
(561) 434-8215 FAX (561) 434-8185

DR. JOAN P. KOWAL  
SUPERINTENDENT  
OF SCHOOLS

November 16, 1998

PETE JEFFREY & ASSOCIATES, INC.  
2119 Oregon Street  
Orlando FL 32803

ATTN: Pete Jeffrey

SUBJECT: Corrected Letter of Agreement  
Per Bid Number: SB 99C-3B  
Title: TERM CONTRACT FOR PLAYGROUND EQUIPMENT  
AND SURFACING

Dear Mr. Jeffrey:

This is to advise you that on July 1, 1998, the School Board of Palm Beach County, Florida, has accepted your offer to furnish services/equipment on items 1-10. This acceptance is subject to compliance with bid specifications, terms and conditions, all pertinent laws of the State of Florida and instructions, as determined by the General Counsel for the School Board.

Purchase order(s) will be issued as the need arises. The purchase order will be your notification to proceed. Do not proceed with the delivery of equipment/supplies/services until you have received a purchase order. Failure to do so may result in non-payment.

Proof of insurance, per Special Condition P, "INSURANCE REQUIREMENTS", must be furnished within fifteen (15) days of this notification. your insurance company is required to have the School District of Palm Beach County, Florida, NAMED AS AN ADDITIONAL INSURED. No work shall commence until we receive the certificate. Certificate of insurance must reference above bid number.

Thank you for your bid, and we are looking forward to doing business with your company. If you have any questions, contact Karen L. Brazier at 561-434-8308.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sharon Swan".

Sharon Swan, C.P.M.  
Purchasing Department

cc: bid file  
Karen L. Brazier, Buyer

INVITATION TO BID NO. SB 99C-3B

### BID SUMMARY SHEET

### EQUIPMENT

Item 1. PLAYGROUND EQUIPMENT (not surfacing) - per bidder's catalog.

Fixed percentage discount off list price: -8 %

Minimum order amount (if applicable) \$1,200.00

Item 2. Playground Equipment (not surfacing) - per manufacturer's catalog.

<u>List Manufacturer</u>	<u>Fixed Percentage Discount off List Price</u>	<u>Minimum Order Amount (If applicable)</u>
<u>PLAYWORLD SYSTEMS/</u>	<u>-8 %</u>	\$ <u>1,200.00</u>
<u>PLAYWORLD SYSTEMS EARLY CHILDHOOD</u>	<u>%</u>	\$ <u></u>
<u></u>	<u>%</u>	\$ <u></u>
<u></u>	<u>%</u>	\$ <u></u>
<u></u>	<u>%</u>	\$ <u></u>
<u></u>	<u>%</u>	\$ <u></u>

NOTE: If additional space is needed, attach additional page on company letterhead in above format.

## INSTALLATION

Item 3.	Installation of Playground Equipment	3.2 %
	To be based on a firm fixed percentage of equipment cost (the total after supplier's discount has been taken but before freight charges are added)	

NOTE:

- If only bidding to supply playground equipment, you must list your certified installer below.
- Your certified installer must submit a bid (on our bid document) for installation in order to be awarded a contract.

Certified Installer's Company Name N/A  
(if other than self)

Vendor Name: DEITE JEFFREY & ASSOCIATES, INC.